



Malpractice Policy

This policy outlines LENS' processes and procedures in the event of any reported activity or practice which deliberately contravenes regulations and compromises the integrity of assessment processes and/or the validity of certification.

1. Why is this policy important?

This policy ensures that deliberate or negligent acts by learners, attendees, or staff which undermine the integrity and validity of assessment, certification, or CPD accreditation are addressed appropriately. It supports transparency, fairness, and compliance with professional and regulatory standards.

2. Scope

This policy applies to all individuals involved in learning, training, assessment, and certification activities delivered or facilitated by LENS.

3. Definition of Malpractice

Malpractice includes, but is not limited to: plagiarism, falsification of records, cheating, misuse of confidential materials, misrepresentation of qualifications, or any behaviour intended to gain unfair advantage.

4. Reporting Malpractice

All suspected incidents of malpractice should be reported promptly to LENS. Reports may be made in writing or verbally and will be treated confidentially.

5. Investigation Process

All reports will be investigated fairly and promptly. Relevant evidence will be gathered, and individuals involved will be given the opportunity to respond.

6. Outcomes

Where malpractice is confirmed, appropriate action will be taken. This may include withdrawal of certification, termination of services, additional training requirements, or referral to relevant authorities.

7. Appeals

Individuals have the right to appeal decisions in line with the LENS Appeals Policy.

8. Approval and Review

Approved by: Joe Booker

Position: Director / Lead Practitioner

Organisation: Leading Educational and Neurodiversity Support

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